



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),
Sivakasi**

(Affiliated to Madurai Kamaraj University, Reaccredited with "A" Grade by NAAC,
College with Potential for Excellence by UGC & Mentor Institution under UGC PARAMARSH)

NAAC SSR Cycle IV (2015-2020)

1.4. FEEDBACK SYSTEM

1.4.1. & 1.4.2. FEEDBACK PROCESS AND ANALYSIS

MINUTES OF THE ACADEMIC COUNCIL



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),
SIVAKASI – 626 123.**

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MINUTES OF THE ACADEMIC COUNCIL

2018 - 2019



THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS)
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SIVAKASI

MINUTES OF THIRTEENTH ACADEMIC COUNCIL MEETING

14th June 2018, Thursday

Time: 11.30 a.m.

Venue: Language Lab.

❖ **MEMBERS PRESENT**

➤ **Chairman**

- ◆ Dr. T.Palaneeswari, Principal

➤ **External experts attended the meeting:**

- ◆ Dr.M. Ramakrishnan, Member Syndicate, Madurai Kamaraj University, Madurai
- ◆ Dr.L.P.Ramalingam, Principal, Sourashtra College, Madurai.
- ◆ Dr.K.Venkata Subramanian, Annai Maternity Nursing Home, Sivakasi.
- ◆ KR.Gnanasambandan, CEO-AATHMA, Madurai.
- ◆ CA.Anuradha Giridharan, Anuradha Associates, Sivakasi.

➤ **External experts not able to attend the meeting:**

- ◆ Dr.S.Govindarajan, Emeritus Professor, Bharathiar University, Coimbatore
- ◆ Dr.M.Davamani Christofer, Principal, American College, Madurai
- ◆ Dr.V.Alagappan, Former Registrar, Madurai.

➤ **28 teaching faculty and three student members were present.**

❖ The Meeting commenced at 11.30a.m. with "Tamil Thai Valthu"

❖ **Welcome Address**

Mrs. R. Sudha Periathai, Dean of Academic Affairs, welcomed the august members of the Academic Council and introduced the Academicians and Experts to the members.

INTRODUCTORY NOTE

12.01.01 Approval of the Minutes of last Academic Council Meeting

The Minutes of the last Academic Council Meeting were placed before the members for approval.

The same has been approved by the Council.

12.01.02 Approval of the Action Taken Report

The Action Taken Report of the last Academic Council was placed for approval

The same has been approved by the Council.



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12.01.03 Dr. T.Palaneeswari, The Chairman gave an introductory note in which she presented the following:

- Grant of Extension of Autonomous Status by UGC for a period of five years from 2017- 2018 to 2021- 2022.
- The ongoing construction of the **Golden Jubilee Arch near the College entrance** to mark the Golden Jubilee year.
- The curricular body and the growth in infrastructural facilities such as extension of MCA Block, Canteen and TMB Extension Counter.
- Active research environment – 65 faculty members with Doctoral degrees, diligent work on major and minor research projects.
- Participation of faculty members in international conferences held abroad and in orientation and refresher courses, and in Conference and Seminar.
- Successful clearing of state eligibility test (SET) by 8 faculty members in the past Academic year.

The Principal thanked the Academic Council and the Management for their support and contribution.

BUSINESS BROUGHT FORWARD BY THE BOARD OF STUDIES

Business brought forward by the board of studies to consider the recommendations regarding the revision of Syllabus and Scheme of Examinations:

12.02.01 Dr.(Mrs.) B.Ponni, Chairman of the Board Studies for Tamil moved:

- i. That the revised syllabus for Part-I Tamil Programme (Semester) (Vide Appendix A1) be approved.
- ii. That the revised syllabus for II Year B.A. Tamil Programme (Semester) (Vide Appendix A2) be approved.
- iii. That the revised syllabus for II Year M.A Tamil Programme (Semester) (Vide Appendix A3) be approved.
- iv. That all the programmes will come into effect from the academic year 2018-2019.

Suggestions:

- Dr. K.Venkata Subramanian suggested that the students belonging to the Tamil stream can be encouraged to speak in “தாய் தமிழ்”.

The motion was put to vote and carried out.

The syllabi were approved.



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MINUTES OF THE ACADEMIC COUNCIL

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12.02.02 Mrs.K.Muthamil Selvi, Chairman of the Board Studies for English moved:

- i. That the revised syllabus for Part-II English (Semester) (Vide Appendix B1) be approved.
- ii. That the revised syllabus for II Year B.A. English Programme (Semester) (Vide Appendix B2) be approved.
- iii. That the revised syllabus for II Year M.A English Programme (Semester) (Vide Appendix B3) be approved.
- iv. That all the programmes will come into effect from the academic year 2018-2019.

Suggestions:

- Dr. K.Venkata Subramanian suggested that the Students belonging to the English major should be encouraged to speak in flawless, phonetic English.

The motion was put to vote and carried out.

The syllabi were approved.

12.02.03 Mrs.V. Ramya, Chairman of the Board Studies for History moved:

- i. That the revised syllabus for II Year B.A. History Programme (Semester) (Vide Appendix C1) be approved.
- ii. That the revised syllabus for II Year M.A. History Programme (Semester) (Vide Appendix C2) be approved.
- iii. That all the programmes will come into effect from the academic year 2018-2019.

Suggestions:

- Mr.KR.Gnanasambandan suggested that
 - Tie up can be established with the Department of Tourism.
 - Inputs should be given in the syllabi correlating historical knowledge and multi lingual abilities in order to shape the students into authentic tourist guides.
 - In the course HLHT43 – Tourism and Travel Management, instead of Thomas Cook travel Agent, topics about regional travel agents such as Murugan Travels and Panekar Travels can be included.
- Dr.K.Venkata Subramanian offered his view that tourism sector has enormous job potential.

The motion was put to vote and carried out.

The syllabi were approved.



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MINUTES OF THE ACADEMIC COUNCIL

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12.02.04 Mrs. S.Latha, Chairman of the Board of Studies for Commerce moved:

- i. That the revised syllabus for II year B.Com. and II year B.Com with Computer Applications Programme (Semester) (Vide Appendix D1) be approved.
- ii. That the revised syllabus for II year M.Com. (Computer Applications), II year M.Com. (Banking Technology) and II year M.Com. (Human Resource Development) Programmes (Semester) (Vide Appendix D2) be approved.
- iii. That all the programmes will come into effect from the academic year 2018-2019.

Suggestions:

- The External Expert suggested
 - to sign MoU's with Retailers Association of India as well as individual retailers such as The Chennai Silks, Saravana Stores. Pothys etc., in order to generate employment opportunities.
 - that in the course GLCM3N2 – வணிகக் கடிதங்கள், the English equivalent words which are in daily use should be provided in parantheses for difficult tamil words.

The motion was put to vote and carried out.

The syllabi were approved.

12.02.05 Dr. (Ms.) M.S.Yasmeen Beevi, Chairman of the Board of Studies for Business Administration moved:

- i. That the revised syllabus for the II year B.B.A. Programme (Semester) (Vide Appendix E1) be approved.
- ii. That all the programme will come into effect from the academic year 2018-2019.

Suggestions:

NIL

The motion was put to vote and carried out.

The syllabi were approved.



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**12.02.06 Mrs. D.Roselind Gnanakumari , Chairman of the Board of Studies for
Mathematics moved :**

- i. That the revised syllabus for II year B.Sc. Mathematics and II year B.Sc Mathematics with Computer Applications Programmes (Semester) (Vide Appendix F1) be approved.
- ii. That the revised syllabus for II year M.Sc. Mathematics Programme (Semester) (Vide Appendix F2) be approved.
- iii. That all the programmes will come into effect from the academic year 2018-2019.

Suggestions:

NIL

The motion was put to vote and carried out.

The syllabi were approved.

**12.02.07 Dr. (Mrs.) S.Sivadevi, Chairman of the Board of Studies for Physics
moved :**

- i. That the revised syllabus for II year B.Sc. Physics Programme (Semester) (Vide Appendix G1) be approved.
- ii. That the revised syllabus for II year M.Sc. Physics Programme (Semester) (Vide Appendix G2) be approved.
- iii. That the revised syllabus for M.Phil. Physics Programme (Semester) (Vide Appendix G3) be approved.
- iv. That all the programmes will come into effect from the academic year 2018-2019.

Suggestions:

- Mr.KR.Gnanasambandan suggested to invite industrial experts from BSNL, Aircel etc., regarding Cell Phone assembling.

The motion was put to vote and carried out.

The syllabi were approved.



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12.02.08 Mrs.M.Sowthamani, Chairman of the Board of Studies for Chemistry moved:

- i. That the revised syllabus for II year B.Sc. Chemistry Programme (Semester) (Vide Appendix H1) be approved.
- ii. That the revised syllabus for II Year M.Sc. Chemistry Programme (Semester) (Vide Appendix H2) be approved.
- iii. That the revised syllabus for M.Phil. Chemistry Programme (Semester) (Vide Appendix H3) be approved.
- iv. That all the programmes will come into effect from the academic year 2018-2019.

Suggestions:

- The External Expert suggested that awareness should be given to the students regarding pollution control.

The motion was put to vote and carried out.

The syllabi were approved.

12.02.09 Dr.(Mrs.) M.Santhi, Chairman of the Board of Studies for Botany moved:

- i. That the revised syllabus for II year B.Sc. Botany with specialisation in Plant Biotechnology Programme (Semester) (Vide Appendix I1) be approved.
- ii. That the revised syllabus for II year M.Sc. Botany with specialisation in Plant Biotechnology Programme (Semester) (Vide Appendix I2) be approved.
- iii. That all the programmes will come into effect from the academic year 2018-2019.

Suggestions:

NIL

The motion was put to vote and carried out.

The syllabi were approved.

12.02.10 Mrs. A. Leena Benita, Chairman of the Board of Studies for Computer Science moved :

- i. That the revised syllabus for II year B.Sc. Computer Science Programme (Semester) (Vide Appendix J1) be approved.
- ii. That the revised syllabus for II year M.Sc. Computer Science Programme (Semester) (Vide Appendix J2) be approved.
- iii. That all the Programmes will come into effect from the academic year 2018-2019.

Suggestions:

- Mr.KR.Gnanasambandan suggested to make students aware of the key role of social media such as facebook, whatsapp regarding job opportunities.

The motion was put to vote and carried out.

The syllabi were approved.



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2018 - 2019

12.02.11 Mrs.S.Subharanjani, Chairman of the Board of Studies for Microbiology moved:

- i. That the revised syllabus for II year B.Sc. Microbiology Programme (Semester) (Vide Appendix K1) be approved.
- ii. That the revised syllabus for II year M.Sc. Microbiology Programme (Semester) (Vide Appendix K2) be approved.
- iii. That all the Programmes will come into effect from the academic year 2018-2019.

Suggestions:

NIL

The motion was put to vote and carried out.

The syllabi were approved.

12.02.12 Mrs.M.Kavitha, Chairman of the Board of Studies for Nutrition and Dietetics moved :

- i. That the revised syllabus for II year B.Sc. Nutrition and Dietetics programme (Semester) (Vide Appendix L1) be approved.
- ii. That all the programmes will come into effect from the academic year 2018-2019.

Suggestions:

NIL

The motion was put to vote and carried out.

The syllabi were approved.

12.02.13 Ms. M. Mohamad Rihana Nasrin, Chairman of the Board of Studies for Costume Design & Fashion moved :

- i. That the revised syllabus for II year B.Sc. Costume Design and Fashion programme (Semester) (Vide Appendix M1) be approved.
- ii. That all the programme will come into effect from the academic year 2018-2019.

Suggestions:

NIL

The motion was put to vote and carried out.

The syllabi were approved.



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12.02.14 Dr. (Mrs.) A. Bamini, Chairman of the Board of Studies for Computer Applications moved:

- i. That the revised syllabus for II year B.C.A Programme (Semester) (Vide Appendix N1) be approved.
- ii. That the revised syllabus for III year M.C.A Programme (Semester and Lateral entry) (Vide Appendix N2) be approved.
- iii. That all the Programmes will come into effect from the academic year 2018-2019.

Suggestions:

NIL

The motion was put to vote and carried out.

The syllabi were approved.

12.02.15 Mrs.P.Prescilla, Chairman of the Board of Studies for Information Technology moved :

- i. That the revised syllabus for II year B.Sc. Information Technology Programme (Semester) (Vide Appendix O1) be approved.
- ii. That all the Programme will come into effect from the academic year 2018-2019.

Suggestions:

- Mr.KR.Gnanasambandan suggested that students should be made aware of data storage and security in functioning of AADHAR.

The motion was put to vote and carried out.

The syllabi were approved.

❖ Business brought forward by the Chairman

The Chairman places before the Academic Council, the following additions to curriculum of The Standard Fireworks Rajaratnam College for Women, Sivakasi for the approval of Academic Council:

- i. Certificate in Library and Information Science, Certificate in yoga
- ii. YWED Courses

The motion was put to vote and carried out.

The syllabi were approved.

❖ Recommendation:

- Students should be equipped with life skills and general awareness beyond the prescribed curriculum.



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❖ **Appreciations:**

- Opening of Savings bank account for individual students.
- Efforts taken to frame and update the syllabi.
- Certificate programmes in Yoga and Library and Information Science.

Business Brought forward by the Chairman:

All the alterations and additions to regulations and curriculum of the Standard Fireworks Rajaratnam College for women Sivakasi were approved and they will come into effect from the academic year 2018-19.

Dr.(Mrs.) M.Murugalakshmi, Member Secretary thanked the members for their valuable suggestions and approval.

R. Sudha Periathai

**Deans of Academic Affairs
Sivakasi
14-06-2018**

T. Palaneeswari

**Dr.(Mrs.) T.Palaneeswari
Principal**

MEMBERS PRESENT:-

S.No.	Name and Designation	Category	Signature
1.	Dr.(Mrs.) T.Palaneeswari, Principal	Chairman	<i>T. Palaneeswari</i>
2.	Mrs. R.Sudha Periathai, Assistant Professor of Physics	Dean of Academic Affairs	<i>R. Sudha Periathai</i>
3.	Dr.(Mrs.) C. Devi Arockia Vanitha, Assistant Professor of Computer Science	Deputy Dean of Academic Affairs	<i>CDV 14/06/18</i>
4.	University Nominees Dr.M. Ramakrishnan, Madurai Kamaraj University, Madurai	University Nominee	
5.	Dr.M.Davamani Christober, Principal, American College, Madurai	University Nominee	
6.	Dr.L.P.Ramalingam, Principal, Sourashtra College, Madurai	University Nominee	<i>SRM</i>
7.	External Experts Dr.V.Alagappan, Former Registrar, Madurai.	Expert	
8.	Dr.S.Govindarajan, Emeritus Professor, Bharathiar University, Coimbatore.	Expert	
9.	KR.Gnanasambandan, CEO-AATHMA, Madurai – 625 014.	Expert	<i>R. Gnanasambandan</i>



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10.	Dr.K.Venkata Subramanian, Annai Maternity Nursing Home, Sivakasi.	Expert	
11.	CA.Anuradha Giridharan, Anuradha Associates, Sivakasi	Expert	
12.	Chairman of the Boards Dr. (Mrs.) B. Ponni, Head & Assistant Professor of Tamil	Member	<i>B. Ponni</i>
13.	Mrs. K.Muthamil Selvi, Associate Professor of English	Member	<i>K. Muthamil Selvi</i>
14.	Mrs. V. Ramya, Head & Assistant Professor of History	Member	<i>V. Ramya</i>
15.	Mrs. S.Latha, Head & Associate Professor of Commerce	Member	<i>S. Latha</i>
16.	Dr.(Mrs.) M.S. Yasmeen Beevi, Assistant Professor of Business administration	Member	<i>M.S. Yasmeen Beevi</i>
17.	Mrs. D.Roselind Gnanakumari, Head & Associate Professor of Mathematics	Member	<i>D. Roselind Gnanakumari</i>
18.	Dr.(Mrs.) S.Sivadevi, Head & Associate Professor of Physics	Member	<i>S. Sivadevi</i>
19.	Mrs. M.Sowthamani, Head & Associate Professor of Chemistry	Member	<i>M. Sowthamani</i>
20.	Dr.(Mrs.) B.Deepa Head & Associate Professor of Botany	Member	<i>B. Deepa</i>
21.	Mrs. S. Subha Ranjani, Assistant Professor of Micro-Biology	Member	<i>S. Subha Ranjani</i>
22.	Ms. M. Kavitha, Assistant Professor of Nutrition and Dietetics	Member	<i>M. Kavitha</i>
23.	Ms. M. Mohamad Rihana Nasrin, Assistant Professor of Costume Design & Fashion Technology	Member	<i>M. Mohamad Rihana Nasrin</i>
24.	Mrs. A.Leena Benita, Deputy Dean, Head & Associate Professor of Computer Science	Member	<i>A. Leena Benita</i>
25.	Dr.(Mrs.) A. Bamini, Assistant Professor of Computer Applications	Member	<i>A. Bamini</i>
26.	Mrs. P. Prescilla, Assistant Professor of Information Technology	Member	<i>P. Prescilla</i>
27.	Senior Teachers Dr. (Mrs.) S.Shanthi, Associate Professor of Chemistry	Member	<i>S. Shanthi</i>
28.	Mrs. S.Sathya, Associate Professor of Computer Science	Member	<i>S. Sathya</i>
29.	Special Invitees Dr.(Mrs.) K.P.Radha, Dean, CDDC	Member	<i>K.P. Radha</i>
30.	Mrs.E.Ponmalar, Controller of Examinations	Member	<i>E. Ponmalar</i>
31.	Dr. (Mrs.)S.Pethanachi Selvam, Deputy Controller of Examinations	Member	<i>S. Pethanachi Selvam</i>



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32.	Mrs. B.Theresita Mary Shanthi, Co-ordinator – Part – V	Member	
33.	Dr.(Mrs.)P.Prasanna Devi Job Oriented Courses & YWED	Member	
34.	Dr.(Mrs.)S.Vijayakumari, Physical Directress	Member	
35.	Dr.(Mrs.)M.Yasmin, Librarian	Member	
36.	Dr.(Mrs.)M.Kavitha, Hostel Deputy Warden	Member	
37.	Member Secretary: Dr.(Mrs.) M. Murugalakshmi, Assistant Professor of Chemistry	Member Secretary	
38.	Senior Administrative Official Mrs.K.Amutha Office Superintendent	Member	
39.	Student Representative Ms. R.Murugeswari, MCA	Member	
40.	Ms. K.Deepika, M.Sc Micro Biology	Member	
41.	Ms.P.Vaishnavi, M.Com. Banking Technology		
42.	Ms.V.Rahavi, M.Sc. Chemistry	Member	absent
43.	Ms. A. Kkhaveya, B.A. English	Member	

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ACTION TAKEN REPORT

**OF
THIRTEENTH ACADEMIC COUNCIL MEETING**

S.No	Department	Suggestions	Action Taken
1	Tamil	Dr. K.Venkata Subramanian suggested that the students belonging to the Tamil stream can be encouraged to speak in “தூய தமிழ்”	Students are encouraged to speak in “தூய தமிழ்” in Expressive Articulation Sessions.
2	English	Dr. K.Venkata Subramanian suggested that the Students belonging to the English major should be encouraged to speak in flawless, phonetic English	Students are trained to speak in standard English, and for this purpose Orell software is installed this Academic year, purchased under CPE Grant.
3	History	Mr.KR.Gnanasambandan suggested that <ul style="list-style-type: none">○ Tie up can be established with the Department of Tourism.○ Inputs should be given in the syllabi correlating historical knowledge and multi lingual abilities in order to shape the students into authentic tourist guides.○ In the course HLHT43 – Tourism and Travel Management, instead of Thomas Cook travel Agent, topics about regional travel agents such as Murugan Travels and Panekar Travels can be included.● Dr.K.Venkata Subramanian offered his view that tourism sector has enormous job potential.	In the course HLHT43 Tourism travel management, the regional travel agents such as Murugan Travels and Panekar Travels has been included in the syllabus
4	Commerce	The External Expert suggested <ul style="list-style-type: none">○ to sign MoU’s with Retailers Association of India as well as individual retailers such as The Chennai Silks, Saravana Stores. Pothys etc., in order to generate	<ul style="list-style-type: none">● Having Tie-ups and linkages with local industries, organizations and institutions employment opportunities are offered for the students● Based on suggestions given by



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		employment opportunities. ○ that in the course GLCM3N2 – வணிகக் கடிதங்கள். the English equivalent words which are in daily use should be provided in parantheses for difficult tamil words.	the expert equivalent English words were given in the II UG syllabus revision during the year 2017-2018
5	BBA	NIL	-
6	Mathematics	NIL	-
7	Physics	Mr. K.R.Gnanasambandan suggested to invite industrial experts from BSNL, Aircel etc., regarding Cell Phone assembling.	Industrial exposure related to nuclear and thermal power plants were given.
8	Chemistry	The External Expert suggested that awareness should be given to the students regarding pollution control.	All the laboratory experiments of III UG is converted from semi micro level to micro level. This will reduce the usage of chemicals and reduce the laboratory effluents. Plants and trees are grown in front of the laboratory to refresh the exhaust air from laboratory.
9	Botany	NIL	-
10	Computer Science	Mr.KR.Gnanasambandan suggested to make students aware of the key role of social media such as facebook, whatsapp regarding job opportunities.	As per the suggestion, the computer science department has taken initiative to conduct e- service course to students through YWED.
11	Microbiology	NIL	-
12	N&D	NIL	-
13	CDF	NIL	-
14	BCA	NIL	-
15	IT	Mr.K.R.Gnanasambandan suggested that students should be made aware of data storage and security in functioning of AADHAR.	Planned to conduct awareness program in the next academic year

M. Mungu
Member Secretary

T. Palaniaswami
PRINCIPAL